

13 MAY 1975

MEMORANDUM FOR: Chief, Policy and Plans Group

SUBJECT : Office of Security Monthly Report

1. Forwarded herewith are the statistics for the Personnel Security and Investigations Directorate (PSI) for the month of April 1975.

a. Total Clearance Division receipts for April 1975 decreased by 45 cases as compared to March 1975 (1926-1971); field receipts also decreased by 24 cases (746-770). Total completions for April decreased by 96 cases as compared to March (2197-2293); field completions also decreased by 116 cases (970-1086). Total pending cases for April were down 271 cases as compared to March (2838-3109); field pending cases were also down 224 cases (1514-1738).

b. Figures concerning covert receipt cases for April showed a decrease of 90 cases as compared to March (770-860). The pending SAA's for April were down 15 cases as compared to March (542-557). ISS & IST receipts for April decreased by only 8 cases as compared to March (335-343); completions showed a slight increase of 20 cases (285-265). Pending ISS & IST cases for April were up 50 cases as compared to March (749-699).

c. April receipts for reinvestigations increased by 12 cases as compared to March (52-40). Reinvestigation completions increased by 162 cases as compared to March (235-73). Pending reinvestigations for April were down 183 cases as compared to March (284-467).

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2. There were no significant trends noted during the reporting period.

3. Highlights for the reporting period included the following:

a. Field Office support and coordination was rendered during the movement of two and one-half tons of Saigon Station records from Saigon to Headquarters.

b. Assistance was provided for two courier trips from Headquarters to Saigon: one by the New Saigon Security officer with 300 pounds of Top Secret material; the other by a [REDACTED] Office agent with 75 pounds of Top Secret material.

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c. [REDACTED] Branch statistics for March/April bring the FY-75 accomplishment figures to 1.75 cases per man per day and a report production figure of 39.4%.



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f. Twelve [REDACTED] agents participated in a three-day Office of Training sponsored surveillance training exercise for case officers who are being prepared for denied area assignments.

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Deputy Director of Security (PSI)

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Monthly Activities of the PSI Directorate
(April 1975)

Clearance Division Activity

Total Cases Received	1926
Total Field Cases Received	746
Total Cases Processed	2197
Total Field Cases Processed	970
Total Cases Pending	2838
Total Field Cases Pending	1514

Field Office Investigative Assignments

Total Received	1428
Total Completed	1613
Total Pending	1601

Security Support Division

Operational Support

Total Headquarters and Field Office Manhours	2509
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External Activity

Briefings, Correspondence, Functional Guidance and Outside Activity Total Actions	828
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Research

Overt	217	(121 - fav.; 96 - note)	
Covert	3		
Total			220

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OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of APRIL 19 75

1. PROCESSING TIME (For* <u>234</u> Regular Cases)				
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of days):	DAYS In INVESTIGATION	Days in Research and Appraisal		TOTAL DAYS
		SRD	PSD	
	28.8	4.1	8.5	44.0

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	
b. 31 to 60 days	
c. 61 to 90 days	
d. 91 to 120 days	
e. 121 to 150 days	
f. over 150 days	

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	Total	

*This figure does not include _____ cases where clearances were granted without FURTHER, OR IMMEDIATE INVESTIGATION which, if included, would give a grand total of _____ CASES.

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